



COMPREHENSIVE BIT PROTOCOL FOR THREE RIVERS COLLEGE

I. An introduction to Three Rivers College's Behavioral Intervention Team: Mission, Purpose, and Goals

Mission: Three Rivers College's Behavioral Intervention Team (BIT) will support an individual's success and assist in protecting the health, safety, and welfare of the students and members of the College community by providing a comprehensive evaluation and response to identify individuals whose behavior is cause for concern.

Purpose: The BIT will coordinate with Three Rivers College's resources to address the needs of individuals who are experiencing behavioral concerns. The BIT process is designed to provide members of the College community an accessible avenue to report concerns. Upon receipt of information or referral, the BIT will provide options to the individuals leading toward the ultimate goal of health, safety, success, and retention.

Goals:

- Keep the College community safe by evaluating each report thoroughly.
- Improve an individual's welfare by providing access through appropriate services.
- Continue providing a healthy and safe environment for the College community.

II. Three Rivers College's Behavioral Intervention Team

Upon receipt of a report, the BIT will meet to review and discuss the details regarding the situation or incident and determine the appropriate action. However, some incidents may require immediate action by the chair of BIT and the Director of Campus Safety. The Dean of Student Services Conference Room is the designated location for convening the meetings.

BIT members include the Dean of Student Services and chair of BIT, Director of Campus Safety, staff members, faculty members, and Student Resource Officer (SRO). When necessary, the chair of BIT may ask personnel to serve on the team.

III. Reporting incidents to the BIT

In cases of emergency, reporters must contact the Three Rivers SRO, 573-718-0108, or 911. The BIT plays a secondary role in all emergency situations and should be contacted **only after making contact with emergency response personnel** (e.g., Three Rivers SRO or 911).

BIT encourages reporting behaviors of concern. Each report should include as much detail as possible about the behavior. Report behaviors of concern using the online [Incident Reporting Form](#).

IV. Response and follow through

When an incident report is submitted:

1. The report is reviewed and discussed by the Director of Campus Safety and Dean of Student Services.
2. If the report cannot be resolved through the Director of Campus Safety and Dean of Student Services, the BIT reviews and discusses the report.
3. Upon review, the threat level is determined.
4. The actions of the BIT may include, but are not limited to:
 - a) No immediate action.
 - b) Contacting the individual via phone or email to extend concern and informally inquire as to his/her well-being.
 - c) Meeting with the individual(s) involved to discuss:
 - i. Individual needs.
 - ii. Available services: Counseling services, Financial Aid, Disability Support Services, Tutoring and Learning Center, and Student Housing.
 - iii. College expectations.
 - d) Seeking additional assistance to evaluate behavior and determine the best action:
 - Medical
 - Mental health
 - Law enforcement
 - e) Referring the individual for possible disciplinary action.
 - f) The Dean of Student Services monitoring individuals who have been referred to BIT.

V. Campus Education

College community members should be aware of:

- The BIT purpose
- How to report concerning behaviors
- Behavioral warning signs

VI. Confidentiality of Records

Individual BIT records are confidential and maintained in the designated office (e.g., Dean of Student Services or Human Resources).